

Minutes of Wymondham & Edmondthorpe Parish Council Meeting

Held at Edmondthorpe Social Club, Main Street, Edmondthorpe

Monday 09 January 2017 at 7:30pm

Present:

Councillors: Howard Gresham; Pat Peters; Christian Semmens (Chair) & Matthew Williams

Clerk: Sharon Pyke

Members of the public: 3 from the Wymondham Village Hall Management Committee

273. To receive apologies for absence

Councillor Chris Semmens sent his apologies, due to ill health; which were **ACCEPTED** by Council. County Councillor Byron Rhodes & Borough Councillor Malise Graham sent their apologies.

274. To receive disclosures of members' interests (i.e. the existence and nature of those interests in respect of items on this agenda)

None were received.

275. To approve and sign the minutes of the meeting of Council held on Monday 07 November 2016

The minutes were **APPROVED** with a minor amendment.

276. Public Participation

- a) Public Speaking Protocol – requests received by the protocol deadline to be reported to the Clerk of the Parish Council with detail of the agenda item to which they relate.

The Clerk received no requests to speak.

- b) The meeting was suspended at 7.47pm so representatives from the Village Hall Committee could give an overview of their financial standing, fund-raising plans as well as their repairs & maintenance program through 2017 - 2018. The repairs and maintenance list is sizeable with the priority being repairing the leaking roof. The remainder of the list has not been prioritised nor have costings been established. Over the past 2 years the Village Hall bank account is in more robust health than it has been previously. The meeting resumed at 8.16pm.

277. To receive the minutes of the Neighbourhood Plan Group Committee of Wednesday 09 November & 14 December 2016

RECEIVED

278. To receive an update on the progress of the Neighbourhood Plan including a financial summary

A verbal report was submitted by Councillor Matthew Williams. The Neighbourhood Plan has been finalised & submitted to the Parish Council for approval this evening.

A spreadsheet of the income & revenue relating to the Neighbourhood Plan was put before the Parish Council. This financial year's activity has been covered in its entirety by a grant from Awards for All totalling £9,720. There is a small residual amount of money remaining that will need to be returned to Awards for All.

279. To receive the draft Neighbourhood Plan & supporting documentation for review & approval for submission to Melton Borough Council for their consideration & adoption

It was **AGREED** to adopt the Neighbourhood Plan. The Clerk to submit to Melton Borough Council for their consideration & adoption. The Parish Council thanked the Neighbourhood Plan Committee for their work & to the residents who have taken part & helped shape the Neighbourhood Plan.

280. To receive reports from District and County Councillors

Apologies have been sent from both our District & County Councillor

281. To receive & consider reports from representatives on outside bodies & meetings

No reports received

282. To consider the applications listed below for consent to develop & any subsequent applications received after the posting of this agenda:

- a) 16/00875/FUL - East End Farm, 15 Wright's Lane, Wymondham - detached dwelling

The Council **OBJECTED** to the plans for the following reasons:

- The building materials proposed are out of context with the characteristics of other properties on the northern aspect of Wymondham.
- There is insufficient parking as the garage will most likely be used in its entirety as a home office &/or storage space. Therefore, the turning area won't be able to be used as a turning area as there will be a parked car there.
- There is a factual mistake in the application submission, the Design & Access Report & Sustainability & Energy Statements as the site has not been included in Wymondham & Edmondthorpe's Neighbourhood Plan as it is outside the limits of development in Wymondham & Edmondthorpe.¹

- b) 16/00914/TCA - Summerton House, 13 Spring Lane, Wymondham - tree works

The Council **NOTED** this application.

283. To note applications received whereby the Parish Council could not submit a decision before the closing date due to no Parish Council meeting scheduled:

- a) 16/00819/TPOCM - Meadow Farm, 4 Rookery Lane, Wymondham - pruning of beech & 2 ashes

The Council **NOTED** this application.

284. To receive decisions from the planning authority listed below & any subsequent decisions received after the posting of this agenda:

- a) 15/00832/OUT - Field 4862, Glebe Road, Wymondham - Approved
- b) 16/00645/FUL - East End Farm, 15 Wrights Lane, Wymondham - Approved
- c) 16/00696/TCA - Huckleberry Cottage, 7 West End, Wymondham - Approved
- d) 16/00735/FULHH - Nashua, 6 Melton Road, Wymondham - Approved
- e) APP/Y2430/W/16/3150247 - Land between Nos 12 & 23 Old Manor Gardens, Wymondham - Refused

The decisions were **RECEIVED & NOTED** by the Council

285. Finance:

- a) To receive the financial reports up to 30 November 2016 - Reports **RECEIVED** with the bank account standing at £35,927.34
- b) To confirm & sign the balance sheet - The Chairman **SIGNED** the reconciliation statement on behalf of the Council
- c) To agree the accounts for payment - The Chairman **APPROVED** the accounts for payment on behalf of the Council
- d) To discuss & agree the level of support, if any, for the Village Hall as part of precept setting for the year ending 31 March 2018

The Council discussed at length how best to support the Village Hall. It was felt that continuing to pay for the utilities was untenable as the Village Hall Committee did not have sight of the bills. The preferred option for any on-going financial support would be to set a fixed level of support paid direct to the Village Hall Committee with the Village Hall Committee taking control of their utility bills. It was **AGREED** that the Parish Council should be invoiced for its use of the Village Hall in the coming year.

It was **AGREED** to make a budget provision of £1,500 to be split between community groups. Furthermore, it was **AGREED** that any monies would be paid direct to the respective committees. The mechanics & process by which the money will be split will be decided at a future Council meeting.

- e) To finalise the budget for the year ending 31 March 2018

The budget was finalised and **AGREED** at £21,424.

- f) To discuss & agree the precept figure for year ending 31 March 2018 with the corresponding form signed by those in attendance from the Parish Council & the Clerk

The precept was finalised and **AGREED** at £19,424. Residents will see an increase of around 1% to fund the precept. The form was completed and signed by the Council and the Clerk.

¹ For the purposes of clarity, the statement made was incorrect, what ought to have been said instead was that the proposed dwelling had not been specifically provided for in the Neighbourhood Plan contrary to the claim made.

- g) To approve a change to the bank's standing order with the corresponding letter signed by the authorised signatories
The letter was **SIGNED** by three Councillors.
- h) To agree the expenditure of £245 in support of year end by Rialtas Business Systems
AGREED.
- i) To note the funding claim of £551.58 to develop a new website to meet the needs of the Transparency Code for Smaller Authorities
NOTED.

286. To review a draft of the Parish Council's Grant & Donation Policy
DEFERRED.

287. To agree to adopt NJC pay scales & NALC employment contract in relation to the Clerk's employment
DEFERRED.

288. To note the Grade II listed designation of Edmondthorpe's War Memorial
NOTED.

289. To discuss the removal of the streetlight on the wall of the Reading Room & agree if a replacement streetlight is required
Councillor Christian Semmens has canvassed the opinion of the residents who would be most affected in Church Lane and it was **AGREED** by Council that a new street light and column should be sited and the light from the Reading Room disconnected and removed subject to costs being within budget. A meeting with a representative from Leicestershire County Council's Street Lighting Department and Western Power needs to be set up so that the various options can be discussed whilst being sensitive to the close proximity to the Church.

290. To consider holding a First Aid Course
DEFERRED.

291. To consider & agree the Clerk's attendance at LRALC training on 08 February 2017 for Finding & Bidding for Grant Funding
AGREED.

292. To agree to support Melton Borough Council's Sports Strategy survey that closes Friday 20 January 2017
Councillor Kevin Spiers offered to complete.

293. Status of service requests to Melton Borough Council, Leicestershire County Council & other agencies:

- a) BT phone wires in trees on Meadows Rise
- b) Raised manhole cover on Meadows Rise
- c) Overgrowth along the Washdyke - Leicestershire County Council have done a good job.
- d) Overgrowth along Rookery Lane after West End junction
- e) Felling of the dead tree on Main Street

Status of service requests unknown, unless indicated otherwise and **DEFERRED** until next month.

294. To receive the correspondence:
This has been received by members via email during the course of the month

295. To receive the Clerk's report:
No report was received but Councillors raised their reports:
Councillor Matthew Williams - enquired as to the work Leicestershire County Council are carrying out on Main Street by the bus shelter as a number of holes have been dug. Clerk to enquire.
Councillor Christian Semmens - gave notice that he wishes to resign his position as the Council's representative on the Wymondham Village Hall Management Committee from 31 March 2017.

The meeting ended at 10:35pm

Date of next meeting: Monday 06 February 2017 at 7:30pm in Edmondthorpe Social Club