

WYMONDHAM & EDMONDTHORPE PARISH COUNCIL

NOTICE OF MEETING OF PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Wymondham and Edmondthorpe Parish Council to be held on the **Monday 21st May 2018** in the Edmondthorpe Social Club at 6.30pm

Terry Brown (Parish Clerk)

Agenda

- 1 Election of Chair
- 2 To receive the Chair's declaration of acceptance of office
- 3 Election of Vice Chair
- 4 To receive the Vice Chair's declaration of acceptance of office
- 5 Apologies for absence
- 6 To receive declarations of interest and consider any requests for dispensations
- 7 Approval of the minutes of the meeting held 9th April 2018
- 8 To receive the Internal Auditor's report
- 9 To approve the Annual Governance Statement 2017/18(Annual Return Section 1)
- 10 To approve the Accounting Statements 2017/18 (Annual Return Section 2)
- 11 To confirm Councillor responsibilities
- 12 To confirm the Committees & Working Parties for 2018/2019
- 13 Matters for Discussion
 - /1 To discuss a response to Planning Application 17/01107/FUL Church Lane - Appeal
- 14 Finance
 - /1 to approve the following payments:

T Dixon	re Internal Audit fee	£50
LRALC	re 2018/19 subs	£209.23
T Brown	re April salary	£370.23
HMRC	re April PAYE	£92.40
St Peter's Churchyard Management Fund	re grass cutting	£600
R Duffin	re allotment fencing	£1425.60
 - /2 To reconcile the following bank balances at 13/4/18:

TSB Current account	£10346.47
TSB Deposit account	£25031.00
- 15 Date of Next Meeting Monday 4th June 2018

Terry Brown - Clerk to Wymondham and Edmondthorpe Parish Council
Saturday 12th May 2018

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