

**MINUTES OF THE MEETING OF THE WYMONDHAM & EDMONDTHORPE
PARISH COUNCIL**

Held at Wymondham Village Hall, Church Lane, Wymondham,
Tuesday 2nd February 2016 at 7.30pm

Present :-

Cllr. Christian Semmens (CSJ)
Cllr. Chris Semmens (CSS)
Cllr. Howard Gresham (HG)
Cllr. Matthew Williams (MW)
Cllr. Pat Peters (PP)
Cllr. Kevin Spiers (KS)

MBC Cllr Malise Graham

Mrs. Sharon Coe (Clerk)

1 member of the public

107. TO RECEIVE APOLOGIES FOR ABSENCE

No apologies received

108. TO RECEIVE DISCLOSURES OF MEMBERS INTERESTS(IE THE EXISTENCE AND NATURE OF THOSE INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA

Cllr CSJ declared an interest in agenda item 8 as he was the tenant of the applicant.

109. TO APPROVE MINUTES OF THE MEETING OF COUNCIL

RESOLVED: The minutes of the meeting dated 5th January 2016 December were confirmed and signed by the Chairman.

110 TO RECEIVE THE MINUTES OF THE NEIGHBOURHOOD PLAN COMMITTEE

The minutes of the committee meetings of 8th December minutes were received. The Financial Report is contained within the written report of the committee at item 7 of this agenda.

RESOLVED : To receive the minutes of the Committee.

111. REPORTS FROM COUNTY/DISTRICT COUNCILLORS

MBC Cllr Graham updated members on the budget currently being set at Melton Borough Council this would equate to a 1.89% increase. He updated members on the Local Plan and urged everyone to take part in the consultation period so that all views can be heard. MBC were in the early stages of renewing the refuse contracts and developing of the sports area. He informed members that he was currently chair of the Melton Safer Community Partnership and gave members an overview of the big issue at the moment which was cybercrime, a launch of the Rural Crime initiative which was to be facilitated at the Cattle Market on Tuesday 23rd February with the Police and Crime Commissioner in attendance. Concerns were raised from members regarding the issue of "fly tipping" which was on the increase and concerns were heightened due to the closure of the Melton Tip which was to open 5 days instead of 6.

MBC Cllr M Graham was thanked for his full and informative report.

RESOLVED: To accept the verbal report

112. REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES AND MEETINGS

a) **Police Report:** - The Police had indicated to the Clerk that they would be in attendance but as no one was present it was accepted that operational duties had prevented this.

b) **Sedley Trust:** - No report had been received.

c) **St Peters Primary:** - Cllr PP reported that the numbers on role were currently 44. Cllr PP had discovered that the PTA had been paying for the ROSPA inspections of the play equipment and

they would forward these invoices to WEPC as this was under the remit of the Parish Council. The equipment was still not able to be used by the community but the scope of the insurance was being reviewed by DELAP for future usage requirements.

d) **Rights of way / Footpaths:** - No report had been received

e) **War Memorials:** - No report had been received

f) **Health and Safety / Maintenance:** - Everything was in order so a nil report had been filed with the Clerk.

g) **Village Hall:** - No report had been received

h) **Wymondham and Edmondthorpe Civic Society:** - No report had been received.

i) **Allotments:** - No report had been received but the Clerk informed members that the water bill had been forwarded for payment.

j) **LRALC:** - The Clerk had forwarded all LRALC information to Council via email. Cllr K Spiers was booked onto a Councillor training course due to be held in February.

k) **Neighbourhood Plan:** -

The invoices received and paid to date were £930 and £1650 to your-locale for various governance advice, consultation preparations, attendance and analysis, visioning, the creation of a comprehensive village profile, this was all as in envisaged in the groundwork grant. A further invoice would be forthcoming for £250.00 for advising in relation to the questionnaire. Further costs incurred was the printing of the questionnaire at £495.00

The following would be expected up to the end of February.

£300 – Youth questionnaire

£200 - Audit of questionnaire.

£1200 – for facilitation of 6x task group meetings (3 of each lead group)

£200 for facilitation of the 29th February speed-access/economy/community facilities session. All of the above are all consistent with the grant.

Further anticipated costs would be for the data input and analysis of the questionnaire.

l). Edmondthorpe Social Club: - No report received.

RESOLVED: - That the reports be received.

113. **PUBLIC PARTICIPATION**

a) **Public Speaking Protocol** - The Clerk had received no applications to speak.

b) The meeting was suspended to allow members of the public to make representations about any item not on the agenda (parishioners time).

Meeting suspended at 7.45

A member of the public asked to speak to Council regarding the Quarry extension at Thistleton. He explained that although this was situated in Lincolnshire this would have a massive impact on the amount of traffic through Wymondham. This was expected to bring 90 movements plus through the village each day. Quarry traffic should use a “B” classification road or above and the main road that they would potentially be using was designated as a classification “C” This would also bring health issues regarding air quality and pollution. The Clerk pointed out to members that the Parish Council had been in contact with the Chair of Thistleton Parish Council and there was also a public exhibition being held at South Witham Village Hall between 4pm and 8pm on Wednesday 10th February if members wanted to attend. A debate ensued regarding possible alternative routes and the suggestion was made that the southern access to the quarry be used at all times. Cllrs HG and KS would try to attend the exhibition and bring feedback back to the Parish Council. The Clerk confirmed that this matter should be kept at the forefront of members minds and that they would probably be able to comment as a consultee of neighbouring Parish should a planning application be submitted. Members wished the Clerk to contact LCC Cllr Byron Rhodes of their initial concerns. Cllr CSJ would also make other local groups aware of the possible situation.

Cllr PP asked the Chairman is he was aware of when the Wymondham and Edmondthorpe directory was due to be updated. The chairman would ask the question at the next meeting of WECS.

Cllr PP asked if the “black” planning book had been located, the Clerk replied that she had asked both of the two previous Clerks and neither knew of its location. Members wished the Clerk to repeat the request again.

With there being no further questions the meeting resumed at 8.30 and the parishioner left the meeting.

114. **TO CONSIDER ANY APPLICATIONS FOR CONSENT TO DEVELOP**

APP/Y2430/W/15/3135069 – Caister Castle Trust- The Bowery – 2 Church Lane, Wymondham
Notification of Appeal – Part 2 of the Town and Country Planning (appeals)(written presentations procedure)(England) Regulations 2009

The Clerk shared with members the Planning Inspectorate Guidance that she had researched, a copy of which was presented to Council. All previous objections including that made by the Parish Council would be forwarded to the Planning Inspector for consideration. Any new objection could be sent if wished prior to the closure date of 25th February.

RESOLVED: - That the previous objection by the Parish Council should stand.

115. **TO RECEIVE DECISIONS FROM THE PLANNING AUTHORITY**

15/00719/FULHH Tithe Barn, 16 Nurses Lane, Wymondham.
15/00952/FULHH Glenmore, 3 Sycamore Lane Wymondham.

**APPROVED
CONSENT**

116. **FINANCE**

a) That the accounts be approved and financial reports up to and including the months ending 31st December 2015 are confirmed and the chairman to sign the reconciliation/balance statement.

RESOLVED: - To receive the accounts and financial reports up to 31st December 2015, the Chairman signed the reconciliation/balance statement on behalf of Council.

117. **TO RECEIVE THE CLERK'S REPORT**

The Clerk reported the following: -

The Clerk had requested maintenance contracts and an up to date lighting map from LCC as the original contract could not be located, this had still not been received following emails and telephone calls to LCC, this situation was ongoing.

The Clerk confirmed that the Precept request and also that the co-opted vacancy documents had been sent to MBC as per the documented guidelines.

The Nat West bank account form had still not been completed by all members, the Clerk suggested that it may well be prudent to leave the setting up of the change in bank accounts be left until after the precept is received as she had already supplied MBC with the TSB bank details.

The Clerk made members aware that the Local Plan Emerging Options (Draft Plan) could be accessed through MBC website, there were 113 questions overall, it was decided by members that they could respond on an individual basis if wished and also that the Neighbourhood Plan Committee would be better placed to respond on behalf of Council.

The Clerk made members aware of the proposed festivities taking place to commemorate the Queens 90th Birthday, a copy of the guide also formed part of the agenda packs. The Clerk asked members if they wished the Parish to take part, Cllr CSJ would take the proposals to WECS.

The Clerk made members aware of the Mayors awards for the Borough which comprised of an Award of Merit, Melton Borough Award and a Young citizen award the closing date for which is Monday 7th March. A poster would be displayed at both Wymondham and Edmondthorpe.

The Clerk had included in the pack, the draft financial plan for LCC, the copy of newsletter sent to Jenny and a copy of the further objection to the proposed Glebe Road application.

The Clerk made members aware of the grant for a maximum of £700 for orchard planting projects in school or community grounds run by the Tree Council (charity for trees) which promotes trees in a changing environment. The trees must be of the apple and pear variety on selected root stocks – the Council would have to raise 25% £175.00 of the full grant applied for.

The Clerk was awaiting replies on the highways issues previously reported, she asked members for further clarification on the Melton Road bridge eyesore as this had been requested by LCC. The Light in Edmondthorpe previously reported was owned by the Parish and was not covered by the Maintenance contract, the Clerk had instructed LCC to carry out the repair and invoice the Parish directly. The Zurich insurance policy should cover this and a claim could then be made.

A request for an allotment in the village had been received and the Clerk had forwarded this to Mr N Coe.

The Clerk had received a reply from MBC regarding the consultation with Council on trees either within or outside of the conservation village. This was given verbally from a planning officer at MBC and the Clerk was asked for this to be produced in writing from MBC for clarification purposes.

The Clerk was thanked for her full and informative report.

RESOLVED: - To accept the Clerks Report and any actions carried out.

118. TO CONSIDER MECHANISM FOR FUTURE COMMUNITY PROJECT FUNDING

Cllr CSJ had asked for this item to be agenda'd for clarification purposes. He read out to members the previously recorded minute as an aide memoir and also to assist the new members of Council. A debate took place regarding the type of project envisaged, that it should be fully sustainable, with detailed budgets so it could be delivered with full financial transparency. It should be open to everyone to apply for but would need to have a benefit to the whole Parish. The Clerk was asked to forward Members a copy of the grant form by email so that a way forward could be clearly defined. This item will be placed on a future agenda so all Members could consider the matter further.

RESOLVED :- The Clerk email all members a copy of the existing grant application form and then agenda the item for discussion at a later date.

119. TO CONSIDER THE DIAMOND JUBILEE PLAQUES

The Clerk had resourced some examples of how the previously precepted money could be utilised for the provision of the above. After a debate members voted four in favour and two against that the Clerk should purchase two bench plaques with a simple wording to commemorate the event.

RESOLVED: - The Clerk to purchase two bench plaques,

120. TO RECEIVE THE CORRESPONDENCE LIST

Consultation from MBC regarding the local plan Emerging Options (Draft Plan)

Notifications to Council Via Email

Email regarding the Quarry extension at Thistleton

LCC Draft Financial Plan

RESOLVED: The correspondence was received and noted.

121. DATES OF NEXT MEETING.

The next meeting will take place on Tuesday 1st March 2016.

The meeting ended at 10.15 pm.