

Wymondham & Edmondthorpe Parish Council

NOTICE IS HEREBY GIVEN that the **April meeting** of the Parish Council will be held at **Wymondham Village Hall, Church Lane, Wymondham** on Monday 03 April 2017 at 7.30 pm for the transaction of business set out in the agenda below.

Councillors are summoned to attend with the public & press invited to attend.

Sharon Pyke

Parish Clerk

29 March 2017

AGENDA

1. To receive apologies
2. To receive disclosures of members' interests (i.e. the existence and nature of those interests in respect of items on this agenda)
3. To approve and sign the minutes of the meeting of Council held on Monday 06 March 2017
4. Public Participation
 - a) Public Speaking Protocol – requests received by the protocol deadline to be reported to the Clerk of the Parish Council with detail of the agenda item to which they relate.
 - b) The meeting will be suspended to allow members of the public to make representation about items that are not on the agenda. (Parishioners time)
5. To receive reports from District and County Councillors
6. To receive and consider reports from representatives on outside bodies and meetings
7. To receive an update on the progress of the Neighbourhood Plan
8. To receive an update from the Wymondham Traffic Group
 - a) To review & finalise the draft reply in response to Leicestershire County Council's traffic assessment of Wymondham
 - b) To discuss & agree whether to propose Wymondham as a possible location for Leicestershire County Council's new community average speed cameras
9. To receive an update on the new streetlight in Church Lane
10. To consider the donation request for a contribution toward the mowing costs for Edmondthorpe graveyard & cemetery
11. To consider the applications listed below for consent to develop & any subsequent applications received after the posting of this agenda:
 - a) 17/00247/FUL - Thorpeholm, 6 Wrights Lane
 - b) PL/0038/17 - Proposed western extension to South Witham Quarry, the completion of operations in the existing quarry together with the relinquishment of the permitted area to the north of Mill Lane granted under a historic Interim Development Order
12. To receive decisions from the planning authority listed below & any subsequent decisions received after the posting of this agenda:
 - a) 16/00914/TCA - Summerton House, 13 Spring Lane - Approved
 - b) 17/00070/TCA - Hunters Lodge, 2 Edmondthorpe Road - Approved
 - c) 17/00079/TCA - Laurel Cottage, 21 Sycamore Lane - Approved
13. Finance:
 - a) To receive the financial reports up to 28 February 2017
 - b) To confirm & sign the balance sheet
 - c) To agree the accounts for payment
 - d) To check for accuracy, the calculation of the Parish Clerk's salary from 01 April 2017
 - e) To approve & sign the letter to TSB Bank advising them of a change to the Standing Order for the Parish Clerk's salary
15. To review the hybrid contract developed, using the NALC employment contract as its source, in relation to the Clerk's employment
16. To review & update the asset register
17. To review a draft of the Parish Council's Risk Assessment policy with a view to adopting
18. To consider whether to set up a parish emergency plan
19. To discuss & agree the format of the Annual Parish meeting on Monday 15 May in Wymondham Village Hall

20. Status of service requests to Melton Borough Council, Leicestershire County Council & other agencies:
 - a) BT phone wires in trees on Meadows Rise
 - b) Overgrowth along Rookery Lane after West End junction
 - c) Condition of road surface 62 & 64 Main Street & the Park Cottages junction
 - d) Faulty streetlights on Main Street & Church Lane
21. To receive the correspondence - this has been received by members via email during the course of the month
22. To receive Councillors reports
23. To receive the Clerk's report
 - a) Holidays
 - b) Transparency Code Compliance
24. Future agenda items

Date of next meeting: Monday 03 April 2017 at 7:30pm in Wymondham Village Hall